

August 22, 2002

TO: Prospective Consultant Services Bidders

FROM: James T. Odiorne, CPA, JD
Deputy Insurance Commissioner
Company Supervision Division

SUBJECT: Amendment #1 to the Request for Proposals (RFP)
Issued on August 2, 2002

RFP Questions and Answers

The following are revisions to the Request for Proposals:

On page 1, the proposal due date is changed to September 5, 2002.

Section 2.2. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES
Please change proposal due date to September 5, 2002.

Section 2.3. SUBMISSION OF PROPOSALS
The first paragraph of the section should be deleted and replaced with:
"Bidders must send their responses to this RFP in hard copy form no later than 3:00pm, PDT, on September 5, 2002."

EXHIBIT B Checklist for Responsiveness
The first item should be deleted and replaced with:
"____ Proposal was received on or before 3:00 p.m. on September 5, 2002."

EXHIBIT C Contract for Personal Services...
SCOPE OF WORK, subparagraph A should be deleted and replaced with:
"A. The Contractor will provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth in the scope of work, Section 3 of the RFP, the Contractor's proposal dated September 5, 2002, and XXX."

ORDER OF PRECEDENCE should be deleted and replaced with:
"Each of the Exhibits listed below is by this reference hereby incorporated into this contract. In the event of an inconsistency in this contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and Washington State statutes and regulations
- Special Terms and Conditions as contained in this basic contract instrument
- Exhibit A – General Terms and Conditions
- Exhibit B – Schedule of Rates
- Exhibit C – Contractor's Proposal Dated September 5, 2002
- Exhibit D – Request for Proposals Dated August 2, 2002
- Any other provision, term or material incorporated herein by reference or otherwise incorporated."

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